



KAKATIYA INSTITUTE OF TECHNOLOGY & SCIENCE

Opp : Yerragattu Gutta, Hasanparthy (Mandal), WARANGAL - 506015, TELANGANA, INDIA

काकतीय प्रौद्योगिकी एवं विज्ञान संस्थान, वरंगल - ५०६०१५, तेलंगाना, भारत

కాకతీయ సాంకేతిక విజ్ఞాన శాస్త్ర విద్యాలయం, వరంగల్ - ౫౦౬ ౦౧౫ తెలంగాణ, భారతదేశము

(An Autonomous Institute under Kakatiya University, Warangal)

(Approved by AICTE, New Delhi; Recognised by UGC under 2(f) & 12(B); Sponsored by EKASILA EDUCATION SOCIETY)

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Student Mentoring and Career Guidance(SMCG) Cell

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| Dr.K.Sivani Professor I/C, SMCG Cell | Dr.K.Deepika Faculty I/C,SMCG Cell |

Vision:

To instill a sense of integrity in students minds through proactive mentoring for career development and create awareness to choose their career paths

Mission:

To orient the students towards their professional career through faculty by mentoring, arranging seminars and awareness programs on skill set required for competitive exams for higher studies/Civil services/PSUs

Objectives / Functions:

The institute provides an effective Mentor-Mentee Scheme through a student support centre named Student Mentoring and Career Guidance (SMCG) Cell. The cell functions with a prime objective to mentor and provide career guidance to the students. It facilitates the students with mentoring through faculty who act as counselors to help and guide them in their endeavours and career paths.

The cell empowers the students through counseling to address the academic and family concerns/pressures of the students and motivates them to be regular to the classwork and maintain good attendance. Some of the students may be from rural back ground and such

students face a real difficulty in adjusting to the new environment. The mentors play a vital role in providing guidance, encouragement and a psychological support to the mentees. SMCG Cell ensures that the HoD and faculty of individual departments take up the following responsibilities

- Counsel the students every week during Meet Your Counselor slot
- The faculty member who acts as counsellor maintains a Counseling record book for each counselee in which personal details of the students including their address, contact numbers, overall academic performance and progress is regularly updated. It will help the mentor in monitoring the academic growth of the students.
- Regularly monitor the attendance and marks in college management software(CMS), counsel, guide, and motivate the students in academic matters
- Contact parents/guardians if the situations demand such as academic irregularities, negative behavioral changes, and interpersonal relations, detrimental activities, etc.
- Arrange parent meets in respective departments to apprise them of their wards' performance
- Arrange seminars to educate and help students in their career development

No. of activities conducted:

| 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | 2023-24 |
|---------|---------|---------|---------|---------|---------|
| - | - | - | - | 4 | 7 |

Highlights of Major Activities:



An Awareness Program on Path to Abroad education on 1st November 2023



Awareness program on English Language Qualification(ELQ) Scholarships on September 05th 2023



Awareness program on "UPSC examinations-Civil Services as a Career Option" on 7th March 2024



Awareness session on Student Mentoring and Career Guidance for First Year Students during the Student Orientation Program August 18-26, 2023

Best Practice:

The SMCG Cell offers guidance and arranges awareness programs for willing students on skill set required for competitive exams for higher studies/Civil services/PSUs

Outcomes:

- It has been observed that faculty is playing a vital role in counseling the students and there is a considerable improvement in students' attendance
- Regular Parents-Teacher meets have enabled the parents to know their wards behavior and academic performance and keep watch on them. The parent involvement has promoted the students attendance and academic performance